

Letter of Agreement between Steve E. Turner and _____

Month, Day, 20xx

Dear Writer,

1. I have agreed to perform an Editor's Critique of your ____,000 word book, which can be emailed to steveEturner@gmail in a Word or PDF file.
2. Within 10 business days after the agreed upon start date, I will deliver a +/- 12 page report on your work's presentation and structure. I will discuss major and minor issues and offer suggestions for improvement.
3. The fee for this service is \$_____ and due along with this signed agreement five business day before start date of services.
4. The start date for services is xx/xx/20xx.
5. Your work and files will be kept confidential and will not be shared with anyone. I will not, under any circumstances, upload your files to external websites or distribute them to third parties.
6. You agree to hold me harmless from and against all claims, liabilities and expenses arising out of any potential or actual copyright or trademark misappropriation or infringement claimed against you. Content or suggestions from my services and used in your work becomes your work and copyright.
7. This agreement shall be interpreted in accordance with the laws of the State of Missouri, USA, pertaining to contracts made and performed.

If this agreement is acceptable, please sign and fill in the form below, keep a copy for yourself, and return this copy to me, along with a check payable to Steve E. Turner.

Sincerely,
Steve E. Turner
Address / Phone / Email

Understood and Agreed:

(Writer's Signature)

(Writer's Printed Name)

(Writer's Address)

(Writer's Email and Phone)